



NEWBERG PUBLIC LIBRARY ADVISORY BOARD

Newberg Public Library enriches and nourishes the life of our community, providing countless opportunities for the integration of people and knowledge.

MINUTES

December 17, 2015 7:00 P.M.

- I. CALL MEETING TO ORDER** at 7:05 pm by Vice-Chair Geoff Godfrey (Chair Kanen was held up in traffic)
- II. ROLL CALL**
Members Present: Corina Kanen, Crystal Garcia, Kerrie Allen, Geoff Godfrey, Chris Koch
Staff Present: Leah M. Griffith
- III. CONSENT CALENDAR**
 - a. The Minutes of the November 19th meeting were approved.
 - b. Statistical Reports: The November Library Use Reports were approved.
- IV. PUBLIC COMMENTS** None
- V. BOARD COMMENTS** Geoff reported on the Mayor's Cabinet meeting. The mayor will be asking board chairs to attend the March 7th Council meeting to report on their activities. Leah will provide additional information as she is aware as well.
- V. BUSINESS**
 - a. The city e-mail accounts are working for all members, except Chris Koch, and Leah will send the sign up info to him.
(Chair Kanen arrived and took over chairing the meeting)
 - b. The group worked on the letter to thank the Strategic Planning members for their service and to encourage them to continue their involvement with the Library. Leah will work on finalizing the letter and get it out after the holidays.
 - c. The Library Foundation is meeting on February 17, 2016 and Kerrie and Corina will be sharing the session they attended on fundraising for libraries. The rest of the board is invited to attend.
- VI. REPORTS**
 - a. The Strategic Plan workplan was shared. Leah will update the board each month, and print a new version quarterly or after significant activity.
 - b. The Library is continuing to work on the Technology Plan that is in conjunction with the Oregon State Library.
 - c. Despite a lot of obstacles before the event, the 31st annual Holiday Tree Lighting on Friday December 4th went very well. However, because of those problems, the Library will take back the primary organizing role that had been spread out and which led to the many issues this year.

VIII. NEXT MEETING/STEPS Next meeting is January 21, 2016.

IX. ADJOURNMENT

The Board adjourned at 7:50 pm.

Submitted: Leah Griffith, Board Secretary/ Library Director

Approved: _____